

Dear Parents & Guardians,

Miller School of Albemarle is proud to announce we will be partnering with Smart Tuition for the processing and collection of our families' tuition and fees for the school year.

With Smart Tuition you will be able to:

- **Select a payment plan that works best for you.**
 - 2 Month : July, December
 - 10 Month : July - April

- **Select a payment type that works best for you.**
 - Smart Tuition can send you an invoice monthly allowing you the option to mail in a payment, make a payment over the phone, or make a payment over the web. This option requires a 5th due date.
 - Smart Tuition can automatically debit your credit card, checking account, or savings account on a monthly basis. This option gives you the 5th or 20th due date to choose from.

- **Manage your Smart Tuition account online.**
 - You can edit your own profile, including your contact information, payment options, and much more.
 - You can review and print your monthly billing details and payment history.
 - You can make payments through Smart Tuition's secure website.

- **Receive payment and follow up reminders.**
 - If you setup to pay automatically, Smart Tuition will e-mail you a reminder of your upcoming payment 7-10 days before your due date.
 - If you happen to miss a payment or have an outstanding balance, they will kindly remind you by email and phone.

- **Speak to a customer service representative 24 hours a day, 7 days a week, 365 days a year.**
 - Smart Tuition has a helpful and experienced customer service staff available to assist you 24 hours a day, 7 days a week, 365 days a year.
 - Their customer service team can help answer questions about your account and also take a payment over the phone.

In order to ensure proper account setup time for billing, please complete the online enrollment as soon as possible.

