

What is the Tuition Protection Plan?

The cost of a quality private school education is substantial. Sometimes situations arise which require the student to withdraw from school during the academic year. Since payment for tuition is unconditional, it is in the best interest of parents/guardians to see some form of tuition relief should one of these situations arise.

◆ **Features** The Tuition Protection Plan (TPP) provides a means to recover a percentage of the fees paid for unused services if a **student withdraws after the first 30 days of classes. No benefit is available for withdrawals from July 1 – Sept. 30.**

◆ **Benefits** The financial burden incurred by the parents/guardians is eased.

◆ **Provider** Miller School is providing this contract resolution methodology as a service to its families.

◆ **Action** This benefit is part of the Comprehensive Fee. Your first payment to the School is automatically applied toward your participation in this plan.

What types of situations are covered by TPP?

The following situations are covered by the TPP:

Medical Withdrawals – 100%

If a student is prevented from attending class for the remainder of a school year due to illness or injury the plan will reimburse 100% of the fees for covered tuition. Families seeking a medical withdrawal must submit a physician's statement attesting to the fact that their child is unable to attend Miller – or any other school – for the remainder of the school year. Coverage begins on July 2nd.

Death of the Student or Responsible Party –100%

TPP will reimburse 100% of the fees for covered tuition if the student dies, or, if the student is forced to withdraw due to the death of the financially responsible party per the student contract.

Involuntary Unemployment or Job Transfer -60%

If the student is forced to withdraw due to Involuntary Unemployment or Job Transfer of the financially responsible party occurring after the start of the academic year, the Plan will reimburse 60% of the covered tuition. Coverage begins on July 2nd.

Voluntary Withdrawal/Academic Dismissal – 40%

If the student is asked to withdraw for failure to thrive academically, or if the parents/guardians withdraw a student on a voluntary basis, not associated with

any disciplinary problem, the Plan will reimburse 40% of the covered tuition, assuming the reason is not excluded by the Plan. Coverage begins 30 days from the date of first class attended.

Disciplinary Dismissal - 20%

The plan will reimburse 20% of the covered tuition in situations where the student is asked to withdraw for either disciplinary or behavior problems. Coverage begins the date of first class attended.

The Plan does NOT provide reimbursement for claims arising from any of the following situations:

- Casual events which first occurred before the effective date of the plan (job termination, illness, etc.);
- Early graduation or completion of course work;
- Catastrophic events of any kind that result in closure of the School for any period of time;
- Disability or illness due to participation in a riot, or participation in the commission of any felony, destruction of property, or any other deleterious act against the school, a member of the faculty, or another student;
- Failure to attend classes for any reason that is not covered by the Plan.

This brochure is designed to provide an outline of benefits only. Additional Information may be obtained by contacting the Business Office of Miller School.

What does the term “covered tuition” mean?

At the point of a student’s withdrawal, the School has provided a determinable period of services. The tuition payer is totally responsible for the fees associated with this time period. The period of unused services following withdrawal becomes the time frame subject to coverage. For example, if a student withdraws voluntarily on December 31, and the claim is filed properly, the TPP would cover 40% of the fees associated with the period of unused services (Jan. 1 to close of school year). “Covered tuition” refers to this period of unused services.

How are claims filed?

Once the student withdraws, **the payer must send written notice to the Business Office** to report the timing and nature of the withdrawal. The Business Office staff will calculate the amount of the TPP credit and notify the family within 30 days of its remaining responsibility regarding the account. The account must be paid in full by the family within 30 days of the receipt of this final notice from the Business Office.

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